

# **2024 TURKEY OUTREACH APPLICATION**

**APPLICATION DEADLINE: MAY 10, 2024**

MORONGO  
BAND OF  
MISSION  
INDIANS



TO ALL APPLICANTS:

Thank you for your interest in participating in the Morongo Band of Mission Indians Turkey Outreach. Make sure the application you submit is legible.

## **PLEASE NOTE THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION.**

1. All applications **must** have the following documents included (you may use as a checklist):
  - ☐ Pages 3 & 4 of this application packet (generic request letters are not acceptable)
  - ☐ List of the organization's current Board Members
  - ☐ Federal Tax ID letter confirming the organization's non-profit status
  - ☐ Proposed budget for the Thanksgiving event
  - ☐ The organization's most recent Financial Statements
  - ☐ Any other pertinent background information
  - ☐ Signature sheets (**required** for previous year recipients) and photos are appreciated
2. All requesting organizations must be certified tax exempt 501(c)(3) or a school.
3. Preference will be given to organizations who will be preparing the turkeys to provide cooked meals at a Thanksgiving event or as part of the organization's usual operations.
4. If your organization is also requesting funding, please submit a separate Morongo Community Outreach Funding Application.
5. **COMPLETED TURKEY OUTREACH APPLICATIONS ARE DUE ON MAY 10, 2024.**

### **Please send applications to:**

Morongo Community Outreach Committee

Morongo Band of Mission Indians

12700 Pumarra Road

Banning, CA 92220

Attn: Marla Torres-Aguilar email: [maguilar@morongo-nsn.gov](mailto:maguilar@morongo-nsn.gov)

Applications in the Community Outreach Committee's possession after the May 10, 2024 deadline must be considered complete by the Committee in order to be considered for participation in the 2024 Morongo Thanksgiving Outreach.

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## **Please be aware:**

- If your organization is **not able to submit** one or more of the above listed documents, please indicate why the document(s) are not being provided in your cover/request letter. The Community Outreach Committee will determine whether or not to consider the application complete as submitted.
- Inadvertently omitted documents may be submitted separately but must be received by the Community Outreach Committee by the application deadline (May 10, 2024).
- **IT IS AN ORGANIZATION'S RESPONSIBILITY TO SUBMIT A COMPLETE APPLICATION WITH THE REQUIRED DOCUMENTATION.** The Community Outreach Committee and its staff are not required to notify organizations regarding missing/incorrect information, so please review your application before submission to ensure all requested information/documentation is included.
- The Community Outreach Committee will, as a courtesy, try to notify organizations whose applications are missing information **IF** those applications are received early enough for notification.

If your organization moves/changes its mailing address, changes contact person, or makes any other changes to the information submitted on its application after the deadline, it is the responsibility of the organization to communicate the change to the Community Outreach Committee. All changes must be sent on the organization's letterhead or from the organization's email. Emails sent by volunteers who do not have an email address issued from the organization will not be accepted. Information on the person picking-up for the organization is due no later than **November 1<sup>st</sup>**.

- It is recommended that your organization keep a copy of the complete submitted application for its own records.

Once again, thank you for your interest in this year's Thanksgiving Outreach.

Sincerely,

Morongo Community Outreach Committee

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## **ORGANIZATION INFORMATION**

Name of Requesting Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(all mail will be sent to this address)

Physical Address (if different from above): \_\_\_\_\_

Main Phone: \_\_\_\_\_ Main Email: \_\_\_\_\_

Name of Sponsoring Organization (if applicable): \_\_\_\_\_

Type of Organization (mark as applicable):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Native American Tribe | <input type="checkbox"/> Church            | <input type="checkbox"/> School / School District      |
| <input type="checkbox"/> Food Bank             | <input type="checkbox"/> Elder Assistance  | <input type="checkbox"/> Education Assistance          |
| <input type="checkbox"/> Homeless Assistance   | <input type="checkbox"/> Family Assistance | <input type="checkbox"/> Other Non-Profit Organization |

Year founded: \_\_\_\_\_ Annual operating budget: \_\_\_\_\_

Purpose of organization: \_\_\_\_\_

## **CONTACT INFORMATION**

Contact Name: \_\_\_\_\_ Contact Title: \_\_\_\_\_  
(person to whom all correspondence will be directed)

Contact's Phone: \_\_\_\_\_ Contact's Email: \_\_\_\_\_

Person Picking up: \_\_\_\_\_ Preferred Pick-up day: M T W (circle preference)

Applicant Name: \_\_\_\_\_ Applicant Title: \_\_\_\_\_  
(if different than contact)

Applicant's Phone: \_\_\_\_\_ Applicant's Email: \_\_\_\_\_

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## **THANKSGIVING REQUEST INFORMATION**

# of Turkeys requested: \_\_\_\_\_ Expected number of people to feed: \_\_\_\_\_

Will your organization:

- ☐ Cook turkeys for served meals  
☐ Distribute to families  
☐ Distribute to other organizations  
☐ Both (\_\_\_\_\_ for meals, \_\_\_\_\_ for distribution)

On what date(s) will the meals be served/turkeys distributed: \_\_\_\_\_

In what geographic area(s) will the turkeys be served/distributed: \_\_\_\_\_

If you have previously received turkeys from Morongo, list year and amount: \_\_\_\_\_

Are you seeking donations from other Casinos or Tribes? ☐ Yes ☐ No

Why have you contacted Morongo to support your program? \_\_\_\_\_

If the request is approved, how will Morongo be represented? \_\_\_\_\_

Have you requested any other assistance from Morongo this year? ☐ Yes ☐ No

If yes, please describe: \_\_\_\_\_

## **SIGNATURE**

**I verify that the above information is true and correct to the best of my knowledge.**

Signature

Title

Date

**\*\*Please attach the completed application with ALL requested documentation (see cover letter for list) and forward to: Morongo Community Outreach Committee, Morongo Band of Mission Indians, 12700 Pumarra Road, Banning, CA 92220, Attn: Thanksgiving Outreach. Marla Torres-Aguilar\*\***

### **For Office use only:**

Date received: \_\_\_\_\_ Received by: \_\_\_\_\_ Date approved: \_\_\_\_\_ Turkeys awarded: \_\_\_\_\_